

It is a blessing to serve you along your journey through life. We hold in highest esteem the trust that you place in us. Your privacy and security is of great importance to us. Below we share our privacy policy with you.

## How we use information provided by you

We only collect personally identifying information from you (such as name, address, phone number, email address) after we have obtained permission from you to do so. Personally identifying information is not sold or rented to any other party. With your permission, we use your name, address, and email address to send you brochures and other relevant information.

# **Links to other sites**

Our web site may provide links to other websites. Please be aware that we are not responsible for the privacy/security practices of such other web sites. We encourage our users to read the privacy statements of each of these web sites. Our privacy statement applies only to our web site.

### **Age of Users**

This web site is intended for use by persons who are at least 21 years of age.

This web site is not used to knowingly solicit personal information from or market to persons under the age of 21. This web site is intended for use by persons who are at least 21 years of age.

# **Advertising**

We will not accept advertising on our web site.

## **Cookies**

Cookies are pieces of information that a web site records in files on your computer's hard disk for record-keeping purposes such as for remembering who you are between visits. Our website does not use cookies.

#### **IP Addresses**

We collect the IP addresses used to access our website and the dates and times of access. This information is used to analyze trends, improve the web site, and gather broad demographic information for aggregate use. IP addresses are not linked to personally identifiable information such as your name, address, etc.

# **Security Policy**

The importance of security for all personal information associated with you is of utmost concern to us. Your personal information is stored securely and is not available to the public. Only those employees who need access to your information in order to do their jobs are allowed access.

#### Changes

If our web site, services, or features change and these affect our *Privacy & Security Policy*, we will update our policy on our web site. We recommend that you read our *Privacy & Security Policy* each time you use our web site in the event that changes have been made.

# **Acceptance of Terms**

By using this web site, you signify your acceptance of this *Privacy & Security Policy*. If you do not agree to this policy, please do not use this web site.

## Questions, comments, concerns

If you have any questions, comments, or concerns regarding this *Privacy & Security Policy*, please contact us via phone at 630-709-2999.